

Request for Quotation (RFQ)

RFQ Reference No.: RFQ_LY_2026_57

Title: Winterization Kits

Issue Date: October 01st, 2026

Submission Deadline: October 15th, 2026, 11:59 PM Libya Time

Request for Quotation Overview

CARE Germany/Libya invites qualified vendors to submit proposals for the [Winterization Kits](#). This procurement is essential to support our humanitarian efforts, and we encourage all eligible vendors with relevant experience to participate.

Packaging and Transportation Requirement

Please note that packaging and transportation are integral parts of this procurement. Vendors are requested to take these requirements into account when preparing their offers and to ensure that the costs of packaging and transportation to **Benghazi** are included in the quoted prices. Items must be packed in a manner that ensures safe handling, transport, and delivery to **Benghazi** in good condition.

Key Dates

- **Deadline for Questions:**
Any questions or clarifications must be submitted via email to Procurement_Libya@care.de by **October 5th, 2026, at 11:59 PM Libya Time**.
- **Deadline for Proposal Submission:**
All proposals/offers must be submitted by email only to Procurement_Libya@care.de no later than **October 15th, 2026, at 11:59 PM Libya Time**.
Note: Late submissions will not be considered.

Basis for Award

The award will be made using a **Trade-off Evaluation Method**. The contract will be awarded to the vendor who achieves the highest score by meeting or exceeding the requirements specified in this **RFQ**.

Proposals will be evaluated against the following:

Evaluation Criteria:

All submitted proposals will be evaluated based on the criteria and sub-criteria outlined below. The evaluation process will consist of three stages: Administrative, Technical, and Financial. The combined score of these stages will determine the final ranking of the bidders.



A. Administrative Evaluation - 20 Points

Bidders must meet the following administrative requirements:

1. Valid Business License:

A current and valid business license.

2. Bidding form:

A signed and stamped Bidding Form (Vendor Qualification and UN Global Compact Template).

3. Complete documentation:

All required documents, the technical and financial proposals, submitted accurately and completely.

4. RFQ Document:

A signed and stamped copy of this RFQ, even if not otherwise used, stating the vendor's bank account details.

B. Technical Evaluation - 50 Points

Technical proposals will be assessed based on the following:

1. Specification compliance:

The items offered must meet the technical specifications outlined in this RFQ.

2. Picture Samples:

Clear Photos of the items being offered must be included.

3. Stock availability and delivery time:

Vendors must confirm that the requested items are in stock and available for immediate purchase. Delivery time is a key factor, and preference will be given to offerors who can deliver immediately.

4. Banking:

Preference will be given to vendors holding bank accounts in foreign banks outside Libya.

C. Financial Evaluation - 30 Points

Financial proposals will be evaluated as follows:

1. Financial proposals will be evaluated based on the total cost submitted, in accordance with the applicable evaluation methodology. The assessment covers the total cost of the goods and services quoted, with a detailed breakdown of costs per item, including all taxes, fees, and any additional charges.

2. Payment:

Payment for the services will be made through bank wire transfer.



Scoring Summary

Administrative Evaluation: 20 Points

Technical Evaluation: 50 Points

Financial Evaluation: 30 Points

Total Maximum Score: 100 Points

Note:

Bidders are strongly encouraged to ensure that their proposals comprehensively address all evaluation criteria to maximize their chances of success.

Submission Guidelines

All proposals must be submitted via email to **Procurement_Libya@care.de**. Ensure all required documents are included to avoid disqualification.

Contact Information

For further inquiries, please email us at **Procurement_Libya@care.de** before the question submission deadline.

CARE DE/Libya Office appreciates your interest and wishes all participants the best of luck in the bidding process.

Issued by:

CARE DE/Libya Office INGO